

National League of American Pen Women, Inc.

Art Active Membership Application



Active Art membership is open to professional visual artists including, but not limited to, painters, photographers, sculptors, craftswomen, graphic artists, architects, cartoonists, designers, interior designers, illustrators, photojournalists, and visual technologists.

Only apply for one discipline at a time. After approval, you may apply for letters or music/dance.

Please Print Clearly

Applicant Name _____

Address _____

City _____ State _____ Zip _____

Email _____ Website _____

Phone: (Mobile) _____ (Home) _____

Signature of Applicant _____ Date _____

- I am applying for membership in _____ Branch
I am applying for Member-at-Large
I am applying as an International Affiliate

Documentation Submitted to the Branch, except Member-at-Large applicants: (Please Review "Art Instruction Sheet" for guidance.)

- 1. Submit a one-page biography
2. Submit photos of three pieces of original art that were sold and proof of sale / proof of payment (e.g., statement, canceled check, invoice, or equivalent or, if employed as an artist, salary verification. (See "Art Instructions Sheet" for guidance.)

- Artwork description _____
Photo Proof of Payment
Artwork description _____
Photo Proof of Payment
Artwork description _____
Photo Proof of Payment

or if employed as an artist, provide position/title, and proof of compensation as well as three works of art.

Employment verification is _____ Proof of payment

- 3. Selected by a qualified jury in at least three exhibitions (unless employment verified above):

- Exhibition 1 _____ Proof
Exhibition 2 _____ Proof
Exhibition 3 _____ Proof

Certification Signature Page: (Sponsor and Branch Membership Chair must be active members in good standing.)

Signature of NLAPW Sponsor _____ Branch _____

Signature of NLAPW Branch Membership Chair _____ Branch _____

Submission:

National dues are \$65 + \$15 one time processing fee = \$80

Make check of \$80 payable to *National League of American Pen Women, Inc. (or NLAPW)*

Dues of approved candidates whose applications are postmarked February 15th or later are valid through the following fiscal year. (Fiscal year is May 1st - April 30th.)

Branch dues ____ State dues ____ (State and Branch dues are not required until membership application is approved.)

Branch Membership Chair Checklist. Submit original materials with one copy of everything (except check) to the Credentials Officer. Make another copy to keep for your files in case the materials get lost in the mail.

- This completed application form
- One page biography
- Branch letter of approval of applicant
- Submit photos of three pieces of original art that were sold and proof of payment
- Verification of acceptance in three juried exhibitions in physical or electronic form
- Check made payable to National League of American Pen Women, Inc. (or NLAPW)

Branch Membership Chair: You will get confirmation via email that the application has been received by the credentials officer. If you do not get the confirmation email within a week, notify the officer immediately so the U.S. postal service may be contacted.

Name _____

Street _____

City _____ State _____ Zip _____

Email _____ Phone _____

Branch Membership Chair will send to:
Art Credentials Officer
 Winifred Thompson
 17764 Madison Avenue
 Castro Valley, CA 94546
 credentials4art@nlapw.org

(For office use)

Evaluated by Art Credentials Officer

 Signature

Date Application Received	Check #	Initials
Date Sent to National		Initials
Date Received by National		Initials
Date Certificate Mailed to Membership Chair		Initials

Instruction Sheet for Active Art Applicants and Membership Chairs

1. The **Branch** certifies eligibility by verifying credentials then approves the candidate.
2. The **Branch Membership Chair** submits original materials with one copy of everything (except check) to the Art Credentials Officer for approval and processing. Make another copy to keep for your files in case the materials get lost in the mail.
3. After evaluation, the **Credentials Officer** (1) makes a copy of the application signature page before sending it to National, and keeps the copies sent by the Membership Chair in case the materials get lost in the mail. Hold copies until National receives the originals.
4. Member-at-Large (MAL) applicants do not need any of the above and the application should be sent directly to the Credentials Officer.

The following notes are provided to assist in completing the form:

1. After completing contact information, add the Branch name or check one of the other categories. Consult the “How to Join” page on the national website <www.nlapw.org>.
2. Submit a one-page biography.
3. Provide proof of sale of three pieces of your work.
 - a. Describe the works.
 - b. Submit photos of three pieces of original art that were sold and proof of payment. Proof of payment may be a receipt, pay slip, canceled check (either a scan, a photo, or a pdf file) or a screenshot from your online bank. ***To protect your privacy, and relieve NLAPW of responsibility, redact (black out) account numbers, social security numbers, and any identifying numbers but leave the dollar amounts.***
 - c. Or, if employed as a salaried artist, verification of employment (position/title). This may be a contract, organizational chart, or equivalent item. Provide a copy.
 - d. Check the boxes to indicate that all are submitted.
4. A juried exhibition is one in which juror(s) select the art to be exhibited. Online competitions might be considered if it is a bona fide organization with qualified jurors, respected and known in their field of work.
 - a. Name the exhibition and provide proof that it was juried and you were in it. An example would be a letter of acceptance, a printed program of the event, an exhibit catalog, or an equivalent item.
 - b. Check the box.
5. The Certification section is for the signatures of your Sponsor and Branch Membership Chair.
6. The dues of approved candidates, whose applications were postmarked February 15th or later, are valid through the next fiscal year. The fiscal year is May 1st to April 30th.

The NLAPW Bylaws, pertaining to Art Membership

- A. Art membership is open to professional visual artists including, but not limited to, those listed below:
1. A painter, photographer, sculptor, craftsman, shall show proof that her work has been selected by a qualified jury in at least 3 (three) exhibitions. The Board of Directors may waive this requirement for applicants who have received outstanding recognition in their professional field. Proof of publication in books or national magazines as creative fine art photography may be presented by a photographer.
 2. An architect, cartoonist, graphic artist, designer, interior designer, illustrator, visual technologist shall show proof of work with firms or publication of work. An applicant salaried for her work shall submit proof to substantiate professional status and proof payment.

Frequently Asked Questions:

Does my branch have to do this application process by itself? We have never done this before.

Your NLAPW Membership Committee stands ready to help. If you have a question about the process, please email the Membership Development Chair at membership@nlapw.org or, if your question is about the credentials, please email the Art Credentials Officer listed on this application form at credentials4art@nlapw.org.

I'm applying as a Member-at-Large. Do I still need signatures of a sponsor and a Branch Membership Chair?

Member-at-Large applicants do not need to submit:

1. Signature of sponsor
2. Signature of Branch Membership Chair
3. Letter of Recommendation from Branch

Submit your application directly to the appropriate National Credentials Officer listed at the bottom of the application.

I show my artwork in galleries and do not enter juried shows. Will I qualify for membership?

Yes, if it is:

- A commercial gallery which is an exhibition space for fine art selected by (juried in by) the owner to be marketed and promoted by them.
- A co-op gallery may be considered if we have verification from a branch member that this is not one in which the artist pays a fee to be represented. Some co-op galleries are very selective and require rigorous jurying.

No, if it is a/an:

- Online gallery which is not the same and is not considered a juried situation.
- Vanity gallery which is one that charges an artist to exhibit and promote their work and is not the same as a commercial gallery.

What is the difference between a juried and judged art show?

A qualified juror selects works for a juried show from a pool of applicants. The juror must be respected in the art community. A judged show is open to anyone and judged with awards.

If I have sold three pieces of artwork, does this qualify me?

Partially. If all three works were in a juried show then yes. Evidence of your work in three juried shows is still necessary. Evidence would be a program with your name in it, (showing "Juried Show" with the name of the juror(s), and description of his/her credentials), or an art calendar with a copy of the jurying process and your work in it, a poster or magazine article showing your work in a juried exhibition. We would still need proof of the sales.

If I have sold three pieces of art online, does this qualify me?

Online sales count, but only if it can be verified that it is for an original, not a print of that work. (For photographers, prints are acceptable.)

If you still have questions:

Contact the Credentials Officer shown in the Submission section of the Application form.