

2016 — Music (Composition in Music and Dance)
Application for Membership
National League of American Pen Women, Inc.
Branch Certifies and Approves the Member



Music (Composition in Music and Dance) membership is open to composers, lyricists, arrangers, producers, engineers, choreographers, and drill writers.

Applicant:

(Please Print Clearly)

Applicant Name _____

Address _____

City _____ State _____ Zip _____

Email _____ Phone _____

Home

Mobile

Website _____

I am applying for **Active** ___ **Associate** ___ (Check one)

Signature of Applicant _____

Date _____

I am applying for membership in _____ **Branch**

Or, I am applying for **Membership-at-Large**. _____ **I am an International Affiliate**. _____

Documentation Submitted to the Branch:

Please review MUSIC Instruction Sheet for guidance.

Submit a one-page biography

For those with Position Title and compensation

Employment Verification is _____ **Proof of Payment, yes**

Composer with (Circle one), classical notation, lead sheets and chord symbols, electronic music

Submit three Compositions, 1 must be commercially published, or presented in public performance

Submission 1. _____ **Date** _____

(Circle Format), Full Score, CD, recording, video, (other) _____

Submission 2. _____ **Date** _____

(Circle Format), Full Score, CD, recording, video, (other) _____

Submission 3. _____ **Date** _____

(Circle Format), Full Score, CD, recording, video, (other) _____

(Circle one)

Lyricists, Arrangers, Producers, Engineers, Choreographers, Drill writers Using the Bylaws in accompanying Instruction Sheet as a guide, provide the required Documents, Recordings, and Proof of – Credits/Agreements/Payments

Submit three works, describing the format of submission, and provide required proof of Credits/Agreements/Payments.

- 1. _____ Yes, Proof provided
- 2. _____ Yes, Proof provided
- 3. _____ Yes, Proof provided

Certification:

Signature of NLAPW Sponsor _____ Branch _____

Signature of NLAPW Branch Membership Chair _____ Branch _____

(Sponsor and Membership Chair must be active members in good standing.)

Submission:

Apply for only one discipline at a time. After approval, you may apply in an additional field.

The dues of approved candidates, whose applications were postmarked February 15th or later, are valid through the following fiscal year. (Fiscal year, May 1st to April 30th)

National dues are \$60 + \$15 processing fee.

Check(s) to National League of American Pen Women should total \$75.

Branch dues _____ State dues _____ (State and Branch dues are not required until membership application is approved.)

Branch Membership Chair provides to the NLAPW Credential Officer:

- Letter of Branch’s Recommendation of Applicant
- One-page biography
- 2 copies of this application
- Check(s)
- 1 copy of the three submitted works, in physical or electronic form

Branch Membership Chair

Name _____ Street _____

City _____ State _____ Zip _____

Email _____ Phone _____

Branch Membership Chair will send to:
Marcia Foster Dunscomb, Credentials Officer
 200 Chaparral Trace
 Tyrone, GA 30290
 mdunscomb@aol.com

(For office use)

Evaluated by Music Credentials

Officer _____

| | | |
|---|---------------|----------------|
| Date Application Received _____ | check # _____ | Initials _____ |
| Date Sent to National _____ | | Initials _____ |
| Date Received by National _____ | | Initials _____ |
| Date Certificate Mailed to Membership Chair _____ | | Initials _____ |

2016 Instruction Sheet for Applicants and Membership Chairs
MUSIC (Composition in MUSIC and DANCE)
National League of American Pen Women, Inc.
The Branch Certifies and Approves the Member

- **Branch certifies eligibility**
- **After verifying credentials, the Branch votes by ballot on the candidate.**
(This helps to ensure that a vote of approval is a Branch decision.)
- **Branch provides the requested items to the appropriate NLAPW Credentials Officer for approval and processing.**

The Application Form for MUSIC (Composition in Music and Dance) Membership —

The following notes are provided to simplify the completion of the form.

1. After completing contact information, choose the appropriate category for Membership. Consult the “How to Join” page on the www.nlapw.org website.
2. Submit a one-page biography.
3. Verification of employment (Position Title) may be a contract, organizational chart, or equivalent item. Provide a copy.
4. Proof of Payment, can be a receipt, pay slip, canceled check (either a scan, a photo or a pdf file) or a screen shot from your online bank. To protect your privacy, and relieve NLAPW of responsibility, please black out account numbers, social security numbers, and any identity numbers, but leave the dollar amounts. Check the provided box to indicate that it is submitted.
5. **Composers** please submit 3 Compositions — Provide Title of work, and (circle) the form in which it is submitted. Please note if it was published/unpublished, if it was publically performed, and the date.
6. **Lyricists, Arrangers, Producers, Engineers, Choreographers, and Drill Writers** — Using the Bylaws below as a guide, provide the required Documents, Recordings, Proof of – Credits/Agreements/Payments. There are choices of formats in which the works can be submitted. Please state the format you are using.
7. The Certification section is for your Sponsor and Branch Membership Chair signatures.
8. *The dues of approved candidates, whose applications were postmarked February 15th or later, are valid through the following fiscal year. (Fiscal year, May 1st to April 30th)*

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The NLAPW Bylaws, pertaining to MUSIC (Composition in Music and Dance) Membership

Music (Composition in Music and Dance) membership is open to a composers, lyricists, arrangers, producers, engineers, choreographers, and drill writers.

1. A Composer shall submit three (3) original published or unpublished compositions, one of which has been commercially published or given public performance in the following formats, supported by either full scores or CDs, recordings, or videos:

a. Composers of (a) traditional composition, with classical notation; (b) non-traditional composition with lead sheet and chord symbols; (c) electronic music.

b. Song lyricists, with proof of credit, agreement or payment to composers.

c. Music arrangers, studio producers, engineers, with proof of credit, and supported by recordings, CDs, videos.

d. Choreographers shall submit recordings by notation by currently accepted systems, film, videotapes, or digital recordings of three (3) works choreographed and sold or performed with verification of public performance of professional significance.

e. Drill writers shall submit copies of three (3) custom created choreographed complete drum and bugle corps or marching band shows of at least seven (7) minutes in length each, including all of the flow charts created for specific music, and proof of payment for these creations. The applicable music (published or manuscript, and not necessarily the creation of the drill writer) should accompany the submissions. The applicant must also include a video/DVD of the performance of a least one of the finished products.

2. Salaried composers or arrangers shall show proof of payment.

3. The applicant submitting an arrangement shall send a copy of the original and the composer's permission if the composition is not in the public domain.

MUSIC (Composition in Music and Dance) Question —

Does my branch really have to do this application process by itself? We have never done this before.

Your NLAPW Membership Committee stands ready to help you. If you have a question about the process, please email the Membership Development Chair, Bev Goldie,

bgtproductions2010@gmail.com

Or, if your question is about the credentials, please email the Credentials Officer listed on your application.

If you have questions, please consult the Credentials Officer—

Marcia Foster Dunscomb, Credentials Officer

200 Chaparral Trace

Tyrone, GA 30290

mdunscomb@aol.com